



1ST GENERATIONAL GRACE HOMES, LLC

SERVICE ORDER – LIGHT CLEANING

DATE OF SERVICE: _____

Company Logo & Address	Property Owner's Name Address City, ST ZIP
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Mark Your Calendar! Your Next Cleaning Day Is Scheduled For RETURN DATE: _____
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KITCHEN	Clean mirrors
Clean outside and top of refrigerator	Dust ceiling fans
Clean outside of stove	Vacuum vent grills
Clean outside/inside of microwave	Dust light fixtures and disinfect switches
Clean outside of dish washer	Hand wipe base boards
Clean and disinfect countertops and back splash	Make beds
Spot clean outside of cabinets	
Clean/disinfect/polish sinks and faucets	
Empty trash	DINING ROOM/LIVING AREAS
Sweep/vacuum floor	Hand dust all horizontal surfaces
Damp mop hard floor	Dust ceiling corners
Vacuum floor rugs	Clean ceiling fan
Dust light fixtures and disinfect switches	Clean sliding glass door and track
	Clean all mirrors
	Vacuum vents grills
BATHROOMS	Vacuum all carpet
Clean and disinfect tubs and showers	Vacuum rugs
Clean shower doors (hard water spot removal extra)	Vacuum and damp mop hard floors
Clean mirrors	Dust mop/vacuum wood floors
Spot clean exterior of vanities	Dust light fixtures and disinfect switches
Clean/disinfect/polish sinks and faucets	Hand wipe base boards
Clean and disinfect toilets	
Clean and disinfect floor	
Hand wipe baseboards	UTILITY ROOM
Clean and disinfect towel bars	Hand dust all horizontal surfaces (air duct work extra)
Empty trash	Dust ceiling corners
	Dust light fixtures and disinfect switches
	Hand wipe base boards
BEDROOMS	Wipe down outside of washer/dryer
Hand dust all horizontal surfaces	Vacuum and damp mop hard floors
Dust ceiling corners	Vacuum area rugs
Vacuum carpet	Empty trash
Vacuum rugs	
Vacuum/dust mop/damp mop hard floors	

Visit our website and sign up for our newsletter to get additional savings and special offers!!

WWW.1STGENERATIONALGRACEHOMESLLC.COM

Your Home Was Cleaned By: _____	Thank you for your business!
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