



1ST GENERATIONAL GRACE HOMES, LLC

SERVICE ORDER – INITIAL CLEANING

DATE OF SERVICE: _____

Company Logo & Address

Property Owner's Name
Address
City, ST ZIP

Mark Your Calendar!

Your Next Cleaning Day Is Scheduled For RETURN DATE: _____

| KITCHEN | | BEDROOMS | |
|---|--|---|--|
| Clean outside and top of refrigerator | | Hand dust all horizontal surfaces | |
| Clean outside of stove | | Dust ceiling corners | |
| Clean outside/inside of microwave | | Vacuum carpet | |
| Clean outside of dish washer | | Vacuum rugs | |
| Clean and disinfect countertops and back splash | | Vacuum/dust mop/damp mop hard floors | |
| Spot clean outside of cabinets | | Clean mirrors | |
| Clean/disinfect/polish sinks and faucets | | Clean ceiling fans | |
| Empty trash | | Vacuum vent grills | |
| Dust ceiling corners | | Hand wipe light fixtures and disinfect switches | |
| Hand dust all horizontal surfaces | | Hand wipe base boards | |
| Sweep/vacuum floor | | | |
| Damp mop hard floor | | DINING ROOM/LIVING AREAS | |
| Vacuum floor rugs | | Hand dust all horizontal surfaces | |
| Hand wipe light fixtures/switches | | Dust ceiling corners | |
| | | Clean ceiling fan | |
| | | Clean sliding glass door and track | |
| BATHROOMS | | Clean all mirrors | |
| Clean and disinfect tubs and showers | | Vacuum vents grills | |
| Remove hard water spots from shower doors | | Vacuum all carpet | |
| Clean mirrors | | Vacuum rugs | |
| Clean exterior/interior of vanities | | Vacuum and damp mop hard floors | |
| Clean/disinfect/polish sinks and faucets | | Dust mop/vacuum wood floors | |
| Clean and disinfect toilets | | Hand wipe light fixtures and disinfect switches | |
| Clean and disinfect floor | | Hand wipe base boards | |
| Vacuum or hand wipe vent grills | | | |
| Hand wipe baseboards | | UTILITY ROOM | |
| Dust ceiling corners | | Hand dust all horizontal surfaces (air duct work extra) | |
| Dust ceiling light fixtures (outside only) | | Dust ceiling corners | |
| Hand wipe light fixtures and disinfect switches | | Hand wipe light fixtures and disinfect switches | |
| Clean and disinfect towel bars | | Hand wipe base boards | |
| Hand dust all horizontal surfaces | | Wipe down outside of washer/dryer | |
| Damp mop floors | | Vacuum and damp mop hard floors | |
| Empty trash | | Vacuum area rugs | |
| | | Empty trash | |

Visit our website and sign up for our newsletter to get additional savings and special offers!!

WWW.1STGENERATIONALGRACEHOMESLLC.COM

Your Home Was Cleaned By: _____

Thank you for your business!

